

# Guideline Travel Expenses for Sales Conference 2024



## Business Travel Expense Allocation

- Travel expenses: local entity
- Minibar, bar, other private expenses: Individual
- Hotel accommodation for **Wednesday, Sept. 25<sup>th</sup> – Saturday, Sept. 28<sup>th</sup>:** Condair Group AG  
Additional nights must be paid privately or by local entity.  
Accompanying persons are not desired.
- Catering: Condair Group AG
- Activities: Condair Group AG

